

Statewide Teaching Artist Roster Guidelines and Application

Alaska State Council on the Arts
161 Klevin St., Ste 102, Anchorage, AK 99508
Phone: (907) 269-6682 Fax: (907) 269-6601
Toll free: 1-888-278-7424
laura.forbes@alaska.gov

The Arts in Education Program (AIE) of the Alaska State Council on the Arts promotes and strengthens the teaching of the arts as an integral part of life and basic education. This is accomplished through direct access to opportunities for cultural, historical, creative and appreciative experiences. The Teaching Artist Roster is a juried list of artists who have expressed an interest in teaching in the schools, and who demonstrate the skills necessary to work as a teaching artist in a variety of educational settings.

The AIE Program is funded through support from the Alaska State Legislature through the Alaska State Council on the Arts, the National Endowment for the Arts, a federal agency, and Rasmuson Foundation, a private foundation.

Artists in Schools (AIS) is the residency portion of the AIE Program. Alaska schools and districts apply for grants to help fund residencies that support the existing arts curriculum and instruction in the school or district. AIS Residencies offer opportunities for teaching artists to work in schools and generally last from two weeks to four months. Artists provide classroom art experiences, teacher training, community workshops and opportunities for students to observe artists in a studio setting. Through the involvement of school staff and community members, the program extends art activities beyond the residencies, and into communities. Any district or school in Alaska may apply for a grant to host an AIS residency. The school or district administers the grant funds.

For more information about the ways in which Artist in Schools Residencies are conducted, check out the AIS Guides for Artists and Schools on the AIS web page at the Alaska State Council on the Arts. (<http://education.alaska.gov/aksca/AIS.html>)

DEADLINE: November 1 and April 1, annually

Eligibility: Teaching Artists included on the Statewide Teaching Artist Roster

- Are professional artists;
- Have participated in a Teaching Artist Workshop or have proof of teaching ability;
- Enjoy working with children and adults of all ages;
- Can work effectively in large, urban schools and/or remote, cross-cultural locations;
- Live or work in Alaska at least six months out of the year.

Acceptance of your application by the AIS review panel does not guarantee that you will be hired for a residency. Schools and/or districts select Teaching Artists and arts disciplines any may not elect to hire you. The AIE program Director will contact you regarding your status in the Alaska Teaching Artist Roster if current address information has been provided. Please call (907) 269-6682 or 1(888) 278-7424 or email laura.forbes@alaska.gov with any questions regarding the program or application process. Thank you for your interest in working in Alaskan schools.

Responsibilities (an overview. For more detail see the Teaching Artist Guide)**The Teaching Artist:**

- Serves as a unique resource to the school and community, not as a substitute teacher.
- Communicates extensively with an identified person within the community/district/school who acts as a primary local resource and contact.
- In collaboration with school administrators and local contacts coordinates a schedule which typically involves a minimum of 4 hrs per day working with students in small groups, typically 12-20 students for a minimum of 10 days.
- Spends the remainder of each school day working on his/her own projects in a studio space open for observation by students, teachers and community members. Studio space and observation time at each site will depend on art form, community facilities and interest of the artist.
- Works in partnership with teachers to help them develop new skills, and leaves lesson plans/resources for continuing art activities and arts education.
- Provides at least one two-hour workshop for teachers and a community activity as part of the residency.
- Prepares for the residency by coordinating with the school contact, any travel logistics, purchases and accounts for supplies within a pre- established budget

Residency Art Forms

Visual Arts and Crafts: Painting, sculpture, drawing, printmaking, fiber, clay, glass, metal, paper, plastic, wood, mixed media, jewelry making, photography, bookmaking, etc.

Media arts - Film, audio, video, computer, etc.

Literary Arts: Poetry, fiction, nonfiction, playwriting, storytelling, journal writing, legend writing, etc.

Dance: Ballet, ethnic/jazz, modern, creative movement, etc.

Music: Instrumental, choral, classical, ethnic/jazz, opera, musical theatre, etc.

Theatre - Puppetry, dramatic arts, circus arts, storytelling, Reader's Theatre etc.

Folk Arts and Traditional Performing Native Arts: Storytelling, Native dance, Native music, etc.

Visual Arts: Bead work, skin sewing, basketry, quilting, carving, kayak and sled building, etc.

Review Process

Teaching Artist applications to the AIS program are reviewed by a panel of Alaskan artists, educators and arts administrators. Criteria for selection of Teaching Artists to be added to the Roster for the AIS program are (100 points possible):

Quality of Work - determined primarily through supplementary materials submitted; however, the resume, statement of intent and letters of recommendation will also assist panelists in ascertaining the quality of work. The artist's resume should reflect the education, training and experiences that show he/she is a practicing professional artist.

Teaching Experience - determined by evidence submitted by the artist which reflects demonstrated interest in, experiences in educational settings and ability to share skills and knowledge with students. Teaching certificates, completion of the Teaching Artist Seminar Series and/or letters from three sources specifying the teaching ability of the artist should be included.

Adaptability and Suitability to the Alaska AIS program - will be assessed through the artist's statement and letters of recommendation.

Also taken into consideration is the uniqueness of a particular artist's talent or art form.

Incomplete applications will not be reviewed by the panel.

To Apply: Complete the attached application form and submit it, with your resume, statement and discipline support materials to the AIS Program Director:

Artists in Schools Teaching Artist Roster, Alaska State Council on the Arts, 161 Klevin St. Suite 102, Anchorage, AK 99508.

Please make a copy of all paperwork for your own records. Be brief, concise and neat in your presentation.

RESUME: A resume of *no more than two 8½" x 11"* pages in length, with a font size no smaller than 11. If your background is extensive, limit the information to highlights of your career. Formal education is not a prerequisite; however, workshops and training should be listed in the resume. Include the following:

- a. **Education and arts training:** degrees, apprenticeships, workshops. Include names of any master teachers/mentors with whom you've studied, if appropriate
- b. **Professional history:** exhibitions, performances, publications, commissions and awards.
- c. **Teaching:** in schools/colleges, studios or community centers/workshops. Include ages of students, and indicate any previous AIS experience.
- d. **Rural Alaska community experience:** include pertinent details.

ARTIST STATEMENT: Please restate the following questions, then answer each of them. Must be *no more than 2 pages long* with a font size no smaller than 11.

- a. How will a Teaching Artist residency benefit your professional development?
- b. Describe arts activities you will do with students, How much contact time will students need to complete any specific projects? What is the ideal length for each session?
- c. What ages are you willing to work with? What is the ideal class size in your opinion?
- d. What specific skills and knowledge will students gain from your work with them? How will you know what they have learned?
- e. What skills will teachers gain from your residency in their classrooms?
- f. What materials would you send to the school to help prepare them for your residency? What materials will you leave with teachers to follow up after your residency?

LESSON PLAN

On a separate page(s), *no more than 3*, outline a sample lesson plan for your residency.

DISCIPLINE SUPPORT MATERIALS

The review panel relies on the **discipline support materials** for information about your artwork and experience.

Mark each item clearly with your name and address. *No more than two pages* of reviews, photos, etc. may be submitted, in addition to your electronic media/DVD or website address. This does not include the 15pages Literary Artists need to submit of their work if they do so non-electronically.

Required materials for particular disciplines are:

VISUAL ARTS AND CRAFTS (including PHOTOGRAPHY): Submit up to ten (10) images of recent work. These images should be submitted digitally via CD/DVD and/or Power Point or web site

access and should be accompanied by a listing with title, size, medium, date of work, and in the order presented in CD/DVD.

LITERARY ARTS: Submit no more than fifteen 8 1/2" x 11" pages of writing samples, as well as verification of work accepted in five different publications. Verification includes a publication record listing works published, name of publication, date of publication, volume, issue, page number, etc.

DANCE, THEATRE and MUSICAL THEATRE: Submit a CD/DVD or web site access that shows you in performance and/or works choreographed/directed by you. Promotional material is acceptable only if it shows you performing or directing a piece. Label each CD/DVD and include notes and directions to a three-minute selection to be reviewed. If there are several artists in the material, please identify yourself. If you are directing/choreographing the piece, indicate that on an accompanying description.

MUSIC and OPERA: Submit a CD/DVD or access to a web site of your work with notes and directions to a three-minute selection you would like the panel to hear. Make sure that you identify the piece and your part in it – Did you write it? Are you performing in it? Which vocal part or instrument are you? Follow the above guidelines for Dance and Theatre to submit material.

FOLK/NATIVE ARTS and INTERDISCIPLINARY ARTS: These two disciplines fall into all of the above categories. Submit the most appropriate materials for your artwork. Call the AIS office if you have a question.

If you are accepted to the Alaska AIS Program, your materials will be held for schools/districts to review. Otherwise, supplementary materials will only be returned if a SASE-self-addressed, stamped envelope with enough postage to return your video/cassettes/etc.- is submitted with your application. If no SASE is sent with the application, discipline materials will only be retained for six weeks.

*** The AIS Program offices are not responsible for material submitted. Send copies or duplicates only.**

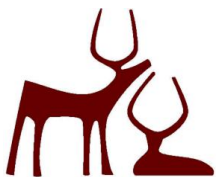
LETTERS OF REFERENCE: You must provide the AIS program with two **letters of reference** that are dated no earlier than 2008. Letters must relate to your work as an artist and should not be written by a spouse/significant other or any Alaska AIS or ASCA staff. Please do not submit letters written by, or write letters for, other Teaching Artists applying to the program. Letters should be on letterhead and must include reference addresses, phone numbers and titles. Lead panelists for the review panel will be contacting references. Photocopies of letters are acceptable. If the letters are attesting to your teaching ability they may be used to qualify your teaching ability as stated above but at least **one should be in reference to your artistic ability.**

VIEW STATEMENT: Send a seventy-word **View statement**, a **brief** philosophy statement on the teaching of your art form. This view statement will be used in the Teaching Artist Roster Listing that is available for Alaskan districts/ schools, and will be also included online. This statement is generally the first contact that a school has with you.

**Mail Application to: Artists in Schools Teaching Artist Roster
Alaska State Council on the Arts**

161 Klevin St. Suite 102, Anchorage, Ak. 99508

Please call (907) 269-6682 or 1(888) 278-7424 (toll free within Alaska) with questions.



Teaching Artist Application Form
Artists in Schools Program

Alaska State Council on the Arts
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Phone: (907) 269-6682 Fax: (907) 269-6601
Toll free: 1-888-278-7424
laura.forbes@alaska.gov

Please type & send this application form with the supplementary materials requested. Make sure you keep a copy.

Name: _____ Phone: _____

Address: _____

City: _____ State/Zip: _____

SOCIAL SECURITY/FEDERAL ID NUMBER: _____

Preferred Method of Contact:

EMAIL ADDRESS/ WEB SITE: _____

Discipline: Check the primary discipline for which you are applying and indicate areas of specialization within the art form(s) on the line below. Supplementary materials must be submitted for all disciplines checked.

_____ Visual Arts _____ Media Arts _____ Theatre _____ Literary Arts _____ Dance _____ Music
_____ Folk & Traditional Native Visual Arts _____ Folk & Traditional Native Performing Arts

Specialization: List areas of specialization within primary art form/discipline (i.e. for VISUAL ARTS: bookmaking, ceramics, printmaking, murals, etc.): _____

Information: Indicate the age group(s) with which you prefer to work:

All Ages Kindergarten/Early Childhood Elementary Jr High/Middle School High School

Type of School Interaction you are interested in and prepared to offer: (check all that apply)

- _____ Presenter (one/several short presentation format)
_____ Short Term Residency (2 – 5 days)
_____ Longer Term Residency (more than 5 days)

I am interested in working: _____ Locally (only)
 _____ Regionally
 _____ Statewide

List any equipment needed on site for you to practice and teach your art form: _____

Checklist **I have included in this application:** (see Guidelines for descriptions)

- _____ Typed Application Form
- _____ One - two page current Resume
- _____ Two page (max) Artist Statement which describes your art form, and what themes, concepts or experiences you wish to share with students
- _____ Proof of teaching ability (certificate/endorsement, letters of reference from teachers/administrators with whom you have worked in the last five years)
- _____ Sample lesson Plan
- _____ Samples/Slides/DVD of your work as an Artist
- _____ One or more Letters that reference the quality of your art work
- _____ View Statement to be published in Teaching Artist Roster
- _____ Self-addressed envelope and enough stamps for the return of your materials - do not include postage metered tape (please include this even if you are a local artist)

Certification: I hereby certify that all information made on or in connection with this application is true and complete to the best of my knowledge. I understand that any misrepresentation or concealment of pertinent material fact will be sufficient grounds for rejection of my application. I agree to notify the AIS program management of any changes in my address, telephone number, email address, and/or availability.

Signature: _____ Date _____

I give approval for my name to appear on the AIS artist mailing list to be considered for additional non-AIS residency and workshop opportunities and to receive mailings from other organizations.

___ yes ___ no

Emergency Contact (for Residencies) Name _____ Phone _____
Address _____
Relationship _____

Mail completed application to: **ARTIST IN SCHOOLS Teaching Artist Roster**
 Alaska State Council on the Arts
 161 Klevin St., Suite 102
 ANCHORAGE, AK 99508

OR

Email completed packet: laura.forbes@alaska.gov

Please call with any questions you may have **prior** to mailing or emailing your packet.

(907) 269-6682 or 1 (888) 278-7424 (Toll-Free within Alaska)